

University of North Texas  
College of Education  
Counseling Program  
**School Counseling Certification Deficiency Worksheet**

Name \_\_\_\_\_ Phone # \_\_\_\_\_

Address \_\_\_\_\_ Email \_\_\_\_\_

Master's Degree \_\_\_\_\_

Major

Granting Institution

Date of Graduation

Do you already have a Master's degree in Counseling?

☐

Yes

☐

No (STOP – you are not eligible for certification deficiency work through UNT)

Was the counseling program from the granting institution CACREP-accredited for your track/area of study at the time of graduation?

☐

Yes

☐

No (STOP - you are not eligible for certification deficiency work through UNT)

**Each student must complete all requirements within the School track and 600 hours of clinical experience in an appropriate setting.**

|                     | Course Needed | Course Completed | Institution | Grade | UNT 3 Hour Course Requirement                          |
|---------------------|---------------|------------------|-------------|-------|--------------------------------------------------------|
| School Track        |               |                  |             |       | COUN 5200 Counseling Adolescents                       |
|                     |               |                  |             |       | COUN 5460 Prog Dev, Leadership, Ethics in School Coun. |
|                     |               |                  |             |       | COUN 5640 Play-Based Group & Family Counseling         |
|                     |               |                  |             |       | COUN 5700 Introduction to Play therapy                 |
|                     |               |                  |             |       | COUN 5770 Professional School Counseling               |
| Clinical Experience |               |                  |             |       | COUN 5720 Internship I – School Setting (300 hours)    |
|                     |               |                  |             |       | COUN 5721 Internship II – School Setting (300 hours)   |

This form is an unofficial worksheet that constitutes the UNT Counseling Program faculty's best judgement regarding certification and endorsement requirements. The official UNT Deficiency Plan is issued by the College of Education, Student Advising Office. Ultimate responsibility for meeting requirements rests with the student. Each student is strongly urged to obtain a copy of current requirements from the office of the State Board for Educator's Certification (SBEC), formerly Texas Education agency, at 1001 Trinity, Austin, TX 78701; (512) 469-3001

**STUDENTS NEEDING COUN 5720, COUN 5721 and/or MORE THAN NINE (9) CREDIT HOURS MUST GO THROUGH THE MASTER'S ADMISSIONS PROCESS AND BE ADMITTED TO THE COUNSELING PROGRAM BEFORE ENROLLING IN ANY DEFICIENCY COURSEWORK. Admission materials can be found at <https://coe.unt.edu/academics/school-counseling-master-science/apply.html>. The Counseling Program faculty reserves the right not to accept credit for deficiency coursework completed before prerequisites to that coursework, such as admission to the Counseling Program, were completed.**

**Please send copies of transcripts along with this form to UNT Counseling Program, 1155 Union Cr. #310829, Denton, TX 76203-5017**

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Faculty Advisor

\_\_\_\_\_  
Date